

Recommended Books for Distance Learning Faculty			
Title	Authors	Synopsis	Location in the Library Catalog
147 Practical Tips for Synchronous and Blended Technology Teaching and Learning	Rosemary M. Lehman	This book contains great, easy to read tips about the process of planning, developing and implementing and evaluating synchronous (or real-time) and blended modality teaching/learning. Although the tips are very brief, most have links to websites one can access for additional information. For example, to read tips from instructors about what worked for them and what did not, you can go to: http://www.uwex.edu/disted/training/effect/	http://opac.sailsinc.org/uhtbin/cqisirsi/Gpwe256VJY/BCC/231780085/9
147 Practical Tips for Teaching Online Groups : Essentials of Web-Based Education	Donald E. Hanna, Michelle Glowacki-Dudka, Simone Conceicao-Runlee	Brief tips for anyone without (or with very little) experience teaching groups online. This book is easy to read and offers tips on what to expect in an online environment, dispels many myths, discusses constraints and also offers advice on how to organize content, evaluate learners and implement course design. Additional resources are noted in the back of the book.	http://134.241.226.14/uhtbin/cqisirsi/FjbKo4DHOc/BCC/134350066/9
A FieldBook for Community College Online Instructors	Kent Allen Farnsworth, Teresa Brawner Bevis	An excellent discussion about teaching community colleges students, including those at the developmental level online. Targeted toward community college faculty, this book gives a brief history on distance education, gives a profile of community college students, describes who should and should not teach distance learning courses and gives important and relevant tips about how to teach community college students in a distance learning environment. There is also a brief discussion about the use of and importance of hybrid and learning community models.	http://opac.sailsinc.org/uhtbin/cqisirsi/pJX5PPH6a7/BCC/134350066/9
Collaborating Online: Learning Together in a Community	Rena M. Palloff, Keith Pratt	Detailed guide outlining the positive impact collaborating online can have on students. Part two gives many examples of how to facilitate online collaboration.	http://134.241.226.14/uhtbin/cqisirsi/FBrNecCDPY/BCC/134350066/9
Conquering the Content: A Step-by-Step Guide to Online Course Design	Robin M. Smith	Detailed, step by step instructions about how to design and implement your distance learning course, starting at square one. (If you are beyond square one, you can always skip ahead.) Within this text, you will find examples, templates and resources.	http://134.241.226.14/uhtbin/cqisirsi/seUhTxusqX/BCC/134350066/9
Distance Learners in Higher Education: Institutional Responses for Quality Outcomes	Chere C. Gibson	A collection of essays focusing on understand who of distance learners are and how to design instruction in a way that supports their diversified needs.	http://134.241.226.14/uhtbin/cqisirsi/6tdu3vPIdB/BCC/134350066/88

Engaging the Online Learner: Activities and Resources for Creative Instruction	Rita-Marie Conrad, J. Ana Donaldson	The is an easy to read guide with explaining the importance of engaging our learners. The book provides practical, relevant examples that can be used as starting points for engaging your learners.	http://134.241.226.14/uhtbin/cgisirsi/mu6QmVnbVy/BCC/134350066/9
Essential Elements: Prepare, Design, and Teach Your Online Course	Bonnie Elbaum, Cynthia McIntyre, Alese Smith	Easy to follow step by step guide for preparing to teach a course online, from preplanning to development to implementation. Although there is a section about evaluating your student, there is no information about evaluating your course. Great for the novice.	http://134.241.226.14/uhtbin/cgisirsi/8xrBCIWILV/BCC/134350066/88
Facilitating Online Learning: Effective Strategies for Moderators	George Collison, Bonnie Elbaum, Sarah Haavind , Robert Tinker	Lessons about how to be an effective facilitator of learning (the "guide on the side" model as opposed to the "sage on the stage" model). Great ideas, suggestions and examples.	http://134.241.226.14/uhtbin/cgisirsi/NGWCEIVOKt/BCC/134350066/9
From Classrooms to Learning Spaces: Teaching by Design	Michael Schoop	A discussion about physical architecture and space design to facilitate learning.	http://134.241.226.14/uhtbin/cgisirsi/Ubd6TRTIDu/BCC/134350066/88
From Digital Divide to Digital Democracy	Gerardo De Los Santos	This book "describes the changing nature of the Digital Divide conversation, particularly in the community college sector, from explorations and arguments about haves and have-nots to deeper, more varied dialogues about living well in an increasingly technology-enabled and connected world" (p. 7).	http://134.241.226.14/uhtbin/cgisirsi/zdJJMoa6HL/BCC/134350066/9
Learner-Centered Assessment: Real Strategies for Today's Students	Celeste Fenton and Brenda Ward Watkins	A discussion about assessment strategies with examples of rubrics. Contains Rubric Templates	http://134.241.226.14/uhtbin/cgisirsi/YTtXQCthXG/BCC/134350066/9