

Importing Content from a Separate Course

Sometimes, copying over a whole course does not copy all files needed to ensure that everything works properly. This how-to is also a work-around for the error that occurs when copying courses. For the content that does not copy over correctly, you can import content from a course. To do so, go to the lessons tab of the course you **want to copy to**. Then click **Add Content**.

Next, scroll down to the **More Options** section, and click **Import from a Course or Group**.

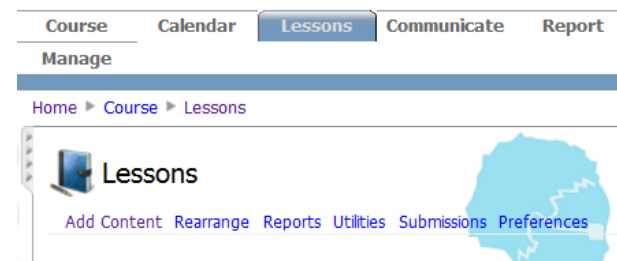
Then, scroll down to the course you want, and click the little + next to the course. Now you have to find the content that you want to copy. Find the folder/file, and tick the boxes next to the content you want to copy.

Now, you have to choose where you want the content to be copied to. On the right, there is an area that says **Add to**. Unless you want the files to be copied to the main area in the lessons tab, click **(root)**, and select a folder where you want it to be copied to, and click **Copy Items**.




A little window should pop-up with a list of stuff checked off.. Just leave the boxes checked, and click **Continue** at the bottom.

The items should now be copying, and you should get a confirmation when it is done copying. Once you are done copying everything you want, click **Done** at the bottom.

Now, you should be brought back to your course, showing the folder in which you copied the content to. Everything you copied should be there, along with any associated files.

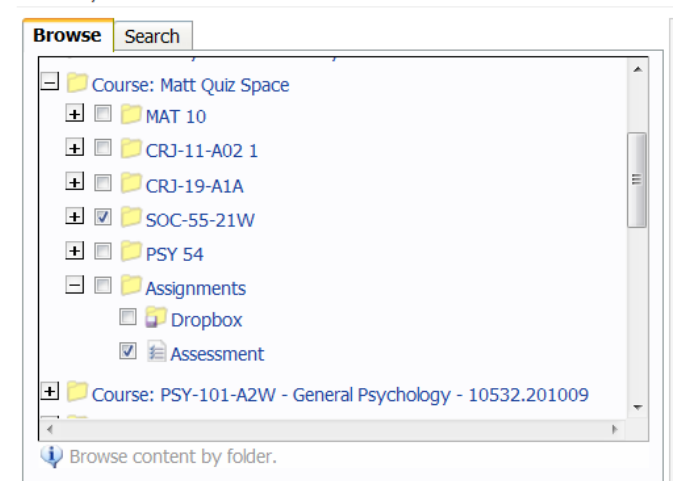


More Options

-  **Copy Items**
Create a duplicate of an existing folder or item.
-  **Import from Learning Object Repository**
Copy or link to items in the Learning Object Repository
-  **Import from a Course or Group**
Copy items from any other course or group in which you are an editor

Import From Course/Group

Matt Play



Done

