


## How to Organize Courses by Semester

In order to keep your courses organized on your home page, you can edit how your courses are displayed. By organizing by semester, filtering out which courses you are taking now, versus which courses you've taken in the past becomes much easier. First, log into eLearning.

When you first access your home, (without making any changes), your home **Courses Nugget** should be organized alphabetically.

Click on the little pencil icon  to access the **Courses Settings** page.

Once in your **Courses Settings** page, you can filter which courses will display on your home page. It is not wise to hide the courses you are currently taking, as accessing them may become difficult.

By checking/unchecking boxes, you can choose how the courses will be organized as well. Click the box to the left of **Semester** in order to have your courses organized by Semester. Once you are finished, click Save in order to save your changes.

Finally, you should be back at your Angel home page. Your courses should display by semester, displaying the year first, and the starting month after, (such as 201001 being the spring 2010 Semester, which started in January, 2010.)

