

Reordering Content in eLearningBCC

In eLearningBCC, reordering items in your course site can prove challenging. This document demonstrates how to reorder **Learning Modules**. However, the process can be used to reorder most other types of eLearningBCC content.

“Before” view

Chapters 2 and 3 are out of order:

Learning Modules

Create Learning Module			
Order		Title	
1		<input type="checkbox"/>	Chapter 1: Introduction to Accounting and Business
2		<input type="checkbox"/>	Chapter 3: The Matching Concept and the Adjusting Process
3		<input type="checkbox"/>	Chapter 2: Analyzing Transactions
4		<input type="checkbox"/>	Chapter 4: Completing the Accounting Cycle

Step 1: Select the module you want to move

Learning Modules

Create Learning Module			
Order		Title	
1		<input type="checkbox"/>	Chapter 1: Introduction to Accounting and Business
2		<input type="checkbox"/>	Chapter 3: The Matching Concept and the Adjusting Process
3		<input checked="" type="checkbox"/>	Chapter 2: Analyzing Transactions
4		<input type="checkbox"/>	Chapter 4: Completing the Accounting Cycle

I want to move Chapter 2 above Chapter 3 so I select Chapter 2 first



Step 2: Select the module you want to move it above (or below)

Learning Modules

Create Learning Module

Order	Title
1	Chapter 1: Introduction to Accounting and Business
2	Chapter 3: The Matching Concept and the Adjusting Process
3	Chapter 2: Analyzing Transactions

Now I select Chapter 3

Step 3: Click on the move icon and select "Move Selected Above"

Learning Modules

Create Learning Module

Order	Title
1	Chapter 1: Introduction to Accounting and Business
2	Chapter 3: The Matching Concept and the Adjusting
3	Analyzing Transactions
4	Chapter 4: Completing the Accounting Cycle

That's it! The files should be reordered!

Learning Modules

Create Learning Module

Order	Title
1	Chapter 1: Introduction to Accounting and Business
2	Chapter 2: Analyzing Transactions
3	Chapter 3: The Matching Concept and the Adjusting Process
4	Chapter 4: Completing the Accounting Cycle